

**Marin Chapter California Civil Grand Jurors Assn.
2015-2016
Board of Directors Meeting Minutes #2
August 4, 2015**

- 1.0 Nadine called the meeting to order at 10:05 a.m.
 - 1.1 An attendance sheet was circulated and will be filed.
 - 1.2 It was **moved, seconded and approved** to accept the Minutes of July 16, 2015 as amended.

- 2.0 General Business:
 - 2.1 Treasurer's report: Peter distributed and reviewed the current Statement of Financial Activities. We are trying to raise additional revenues from the County to cover our training program, part of which could be used to cover the training manual revision. He will revise the budget if an OK for such funding is received. The Outreach Committee's portion of the budget may be revised to receive additional funds. It was **moved, seconded and approved** to accept the preliminary budget.
 - 2.2 Membership report/update: Owen reported that the proposed MCGJA application revision, which will be followed by an email to join, and to include web site information, is in process. It was discussed whether members (and anyone joining) be aware and/or have access to all members' names and email addresses. Current practice is that the membership chair provides to the Chapter President a listing of members and their email addresses. If a member wishes to contact a group of members via email, that member requests, with justification, from the President such a list. An alternative suggested, but not agreed to, was that each member be asked to indicate via email response, if they object to their name and email address be given to another member for the purpose of being contacted. Owen will distribute authorization forms if approved. We now have 51 life members!
 - 2.3 Catherine and Betty, along with guests Patti Church and Jeanine Michaels, reported changes to the screening process as the judges feel that court time be better spent: (1) The court will no longer interview applicants, (2) the interviews will be conducted solely by MCGJA, (3) the judges will meet with interviewers to gain insight and recommendations on applicants and (4) the presiding judge will choose thirty prospective jurors. Betty presented a verbal history of the interviewing process and Catherine reported the timeline. It was questioned if the process is actually a function of our group - many were unclear. A lengthy discussion followed. It was suggested that the court recognize who does what... the MCGJA or individuals?

Patti offered that there are three distinct responsibilities, recruitment, interviews and orientation/training. It was **moved, seconded and approved** that Nadine follow up as to newly formed committee functions, and chairs and members be appointed by the president. (Any update on suggested MCGJA Leadership and Committees will be presented at the next meeting.

- 2.4 Meetings for the remainder of this term have been confirmed for every first Tuesday at 10:00 a.m.
- 2.5 It was decided that during the Board meeting of September 1, the creation of a new committee is to be discussed.
- 2.6 Outreach Committee: Jean reported that this committee of 14 is robust and ready to meet on August 20 at 10:00 a.m. Their first event, a booth at the Senior Information Fair, is scheduled for October 21 (9:00-3:00). Several events are planned throughout Marin. There will be an emphasis on minorities (Marin City and the Canal area). A new poster is pending. Implementation Review: In Helene's absence, Tom reported they are wrapping up four active reports and looking to create a stronger liaison with the current GJ Continuity Committee. Social Events: Nancy reported their first meeting is August 11. Four events are to be planned, the first possibly a picnic in September.
- 2.7 The CGJA Regional Meeting will be August 22. Jay will speak. The S.F. school program(s) regarding grand juries will be discussed.
- 2.8 Nadine will inform the court we are happy to conduct interview duties. A larger budget for Outreach will be proposed.

There being no further business, the meeting **adjourned at 12:05 p.m.**

**Next meeting: September 1, 2015
 10:00 a.m.**